

General Terms for Holding Events at Expocentre Fairgrounds

Date: December 2010

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Expocentre ZAO, further referred to as Expocentre, and provides venues for holding forums, congresses, seminars, symposia, fashion shows, presentations, business meetings, corporate events, concerts, shows and other events, hereinafter referred to as EVENTS.

General Terms for Holding Events at Expocentre Fairgrounds, further referred to as General Terms, form an integral part of the Contract for Holding an Event.

Event Types:

- **exhibition-related events** – events held within the framework of the exhibition and dedicated to the same subject.
- **other events**

1. Processing Contractual Documents

- 1.1 The Organizer, planning to hold an Event at Expocentre Fairgrounds shall submit (by post, fax or email) an Application to Expocentre.
- 1.2 Expocentre registers the Application.
- 1.3 Expocentre shall notify the Event Organizer of consent or refusal to provide a venue for the Event within the maximum of 5 days. In case of consent, Expocentre shall reserve the venue.
- 1.4 Once the agreement on all issues related to the holding of the Event has been reached, the relations between the parties shall be set out:

- in case of the **exhibition-related Events**, in the Contract for Holding the Event and/or in the Application, forming an enclosure to the Contract for Participation in the Exhibition with the exhibition organizer, collective display organizer or exhibitor.
- in case of **other Events**, in the Contract for Holding the Event.

These documents shall be signed by the Authorized Representatives¹ of the parties.

- 1.5 If the time set by Expocentre for signing the Contract for Holding the Event has been exceeded, Expocentre has the right to cancel the venue reservation.
- 1.6 For prompt management of the issues related to the organization and holding of the Event, it shall be accepted that Expocentre and the Event Organizer may conclude the Contract and exchange other documents by fax or email with further mandatory exchange of the originals. The Event Organizer shall send the originals of the Contract and other documents by recorded delivery post or by personal delivery to Expocentre's address within 5 days of the signing.
- 1.7 If, during the build-up, open or breakdown periods, the Event Organizer should require additional working hours, space, venues or services, he shall set out all additions to the Contract in Applications, which shall be signed by the Authorized Representatives of the parties.

Expocentre may refuse Applications for extra working hours, space, venues and services for technical reasons.

2. Event Venues

2.1 Expocentre provides the following venues for holding Events (including their build-up, conduct and breakdown):

- exhibition halls and pavilions;
- congress facilities: conference halls, meeting rooms, seminar rooms, banquet halls;
- recreation and other areas;
- outdoor sites;
- Outdoor and indoor warehousing sites.

¹ A person acting on behalf another person under power of attorney or the company charter.

All venues and spaces are provided fit to the purposes claimed by the Event Organizer in the Contract.

2.2 The Event Organizer shall use the rented Venue only for the purposes defined in the Contract.

2.3 **Exhibition halls** are rented as a single space. In addition to the rented hall, parts of the adjoining halls can also be rented.

The exhibition hall working hours are 08.00 – 20.00.

Exhibition halls may be rented for the periods of 6, 12, 18 and 24 hours.

The Event Organizer may start work at the exhibition hall at any claimed time between 08.00 and 20.00, from which the rental period will be calculated.

The minimum rental period is 6 hours.

2.4 **Congress facilities** are rented as a single space.

The congress facilities working hours are 09.00 – 18.00.

The minimum rental period for the congress facilities is:

- 1 hour for the exhibition-related events;
- 3 hours for other events.

In addition to the congress facilities, the whole or parts of the exhibition halls can be rented.

Expocentre has the right to refuse partial rental of the exhibition halls for technical reasons.

2.5 In addition to space and venue the Event Organizer can rent recreation, outdoor and warehousing space.

2.6 The delivery and acceptance of the rented space and venue shall be reflected in a Delivery and Acceptance Statement for the Rented Venues, Property and Rendered Services (further referred to as the Statement). The document shall be signed by the Authorized Representatives of the parties.

2.7 The venue rental charge comprises:

2.7.1 for exhibition halls

- organizational expenses:
- shared electrical supply, heating and ventilation of indoor venues;

- general security protection at Expocentre Fairgrounds:
- cleaning of the rented facilities during and after the build-up, and during the breakdown periods.
- cleaning of the toilet facilities (cleaning of temporary toilets shall be arranged by and at the expense of the Event Organizer)
- removal of rubbish, packaging leftovers and small debris from specially allocated places during and after the build-up and breakdown of the Event (removal of food waste shall be arranged by the Event Organizer).

2.7.2 for congress facilities:

- organizational expenses
- shared electrical supply, heating and ventilation of indoor facilities
- security protection of Expocentre Fairgrounds;
- cleaning of the rented facilities
- cloakroom service (if the rented facilities have cloakroom)
- removal of rubbish, packaging leftovers and small debris from specially allocated places during the build-up and breakdown of the event (removal of food waste shall be arranged by the Event Organizer)

2.8 In no case shall the Event Organizer sub-let the rented facilities without Expocentre's written consent.

3. Payment Terms

3.1. The amount of the rental charge and the payment terms, as well as the range and cost of ordered services shall be set out in the Contract on the basis of the Rental Rates and Rates for Services for Organizers of Events at Expocentre Fairgrounds (enclosure No. 1), further referred to as the Rates.

3.2. The Rates form an integral part of the General Term for Holding Events at Expocentre Fairgrounds.

3.3. Expocentre has the right to change the Rates. The rental rates and rates for services set out in the Specifications to the Contract are not subject to changes.

3.4. The Event Organizer shall pay the rental and services charges prior to commencement of the rental period upon receipt of Expocentre's invoices on the dates specified in the Contract or the Application.

3.5. The fact that Expocentre has provided the Event Organizer with the venue, space and services shall be set out in a Delivery and Acceptance Statement.

3.6. The payment for space, venue and services ordered additionally and not set out in the Contract (Application) may be made during the build-up and open periods in cash at Expocentre's cashier's office.

4. Insurance

4.1. The Event Organizer shall purchase from the insurance company contracted by Expocentre and maintain the following types of insurance:

- an insurance policy for the rented venue and property which ensures normal and efficient operation of the rented indoor and outdoor facilities.
- a public liability policy.

4.2. The Event Organizer shall transfer the whole amount of insurance payments, according to the rates of the insurance company, to Expocentre's account along with the rental charge.

4.3. The insured period starts only when the Event Organizer has paid the amount of insurance payments in full.

4.4. Expocentre is entitled to act as an authorized representative of the Event Organizer, namely to conclude insurance agreements, notify the insurance company of the event dates and to take other steps deemed necessary to comply with the insurance agreement.

4.5. In case Expocentre incurs any damage or loss which is not covered by the insurance policies, the Event Organizer shall be liable to compensate for the actual damage or loss.

4.6. The Event Organizer is entitled to insure any other risks.

5. Responsibility

5.1. Expocentre is liable for timely provision of the venue and quality services in compliance with the terms of the Contract and/or Application.

If the Event Organizer fails to observe the conditions of the Contract and/or the Application in relation to the payment (the amount and dates), Expocentre shall not provide him with the venue and space, and shall not render related services.

5.2. If the Event Organizer cancels his Event after the signing of the Contract (the Application), he is liable for a cancellation penalty equal to 20% of the Contract amount.

5.3. If the amount due under the Contract/Application has not been transferred to Expocentre's account within the period set out in the Contract, Expocentre has the right to terminate the Contract.

Expocentre shall be entitled to terminate the Contract in case of other serious breaches of the General Terms.

The Contract shall be terminated by giving a written notice of termination to the Event Organizer. The date set out in the notice shall be considered the date of termination.

Expocentre shall be entitled to withhold the amounts paid by the Event Organizer in order to compensate for incurred expenses, while the remaining amounts shall be returned to the Event Organizer in due order.

5.4. The Event Organizer is liable for the damage incurred by Expocentre in relation to the Event and not covered by Expocentre's insurance policy.

The damage to Expocentre's property shall be set out in a Material Damage Statement signed by the Authorized Representatives of the parties (enclosure No. 3).

The compensation amounts payable by the Event Organizer shall be paid within 14 days after the closing of the Event.

5.5. The Event Organizer shall remove all his property from the Venue until the rental period comes to an end.

If the Event Organizer or his contractors are unable to ensure timely removal of their property from the Venue and Expocentre can extend the rental period, the Acceptance Statement shall show the actual rental period and the Event Organizer shall pay for the extra rental time per hour.

If the Event Organizer or his contractors are unable to ensure timely removal of their property from the Venue and Expocentre cannot extend the rental period, Expocentre shall have the right to transfer the property belonging to the Event Organizer or his contractors from the Venue to the warehousing facilities (indoor or outdoor). The Event Organizer is obliged to compensate for the expenses incurred by Expocentre in connection with the transfer of the property to and storage at the warehousing facilities. It is understood that Expocentre bears no responsibility for the integrity of the property transferred to and stored at the warehouse.

5.6. Expocentre shall in no case be held liable for:

- loss of or damage to the material valuables belonging to the Event Organizer, his contractors and staff (both permanent and hired), as well

as for loss caused by fire, explosion, water, wind, lightning and other hazards.

- damage to any person working for or invited by the Event Organizer, no matter how the damage has occurred.

5.7. Once the event is over, the Event Organizer shall return the rented property intact and in full to Expocentre's Authorized Representative.

6. Build-up and Breakdown Rules and Regulations

6.1. The general building contractor at Expocentre Fairgrounds is Expoconsta ZAO.

By agreement with Expocentre the Event Organizer can hire external building and dressing contractors or to perform the building and dressing works himself if in compliance with the rules and regulations for such works.

The written approval of such works from Expoconsta ZAO is required. The technical examination and approval is a chargeable service.

6.2. For the purpose of renting **exhibition pavilions and outdoor sites** the Event Organizer shall issue an event layout plan. The layout plan shall comply with the Fire Safety Regulations of the General Terms.

Expocentre shall provide the Event Organizer with the required drawings of indoor and outdoor premises so that he can make an event layout plan.

The event layout plan shall show the position of furniture, partitions, stage sets and equipment. It shall show the location of terminal points for connection to the mains electrical and their rating per point, the points of connection to the water mains (sewage) with the diameter of pipes, the points of connection to the compressed air mains, as well as the location of points for suspension and rigging of stage sets, dressings and equipment to the ceiling and walls of the rented premises.

If seating rows shall be arranged for the Event for over 200 people, the Event Organizer shall make sure that the seats in a row are fixed together.

Where a platform, a stage or rooms for various purposes are provided, the Event Organizer shall arrange gangways around such structures.

The event layout plan shall be issued in 4 originals to:

- Fire Department No. 160 (2 originals) for authorization by the 2nd Unit of the Federal Fire Control Service.
- Expoconsta ZAO for approval

- Expocentre's technical services

The event layout plan shall be submitted to Fire Department No. 160 and Expoconsta ZAO 10 days prior to commencement of the build-up period.

The event layout plan approved by Fire Department No. 160 and Expoconsta ZAO shall be submitted to Expocentre 2 days prior to the commencement of the build-up period.

6.3. For the purpose of renting **congress venues**, the Event Organizer shall issue a furniture and equipment layout plan. If necessary for preparing the layout plan, Expocentre provides the Event Organizer with the required Venue drawings. The layout plan shall be submitted to Expocentre 2 days prior to the beginning of the Event.

6.4. Connection of the lighting, audio and other equipment of the Organizer to electricity, water, sewage and compressed air mains shall only be carried out by Expocentre's competent staff.

6.5. It is prohibited to place furniture, equipment and stage sets near stationary electric service panels and fire hose cabinets.

The furniture, equipment and stage sets may be placed over the floor duct covers, near surveillance cameras and other engineering facilities by agreement with Expocentre.

6.6. Delivery and placement of the furniture and equipment rented from Expocentre shall be performed by Expocentre in compliance with the approved layout plan.

6.7. All work at height inside the pavilions for the suspension of structures from the ceiling framework shall only be carried out by Expoconsta ZAO.

6.8. The communication services at the Venue are provided exclusively by Expocentre.

6.9. The Event Organizer shall not broadcast any information without appropriate permission from Expocentre or use the forbidden frequency range for broadcasting, he shall not deliver and operate radioelectronic and high-frequency equipment on site without special written permission from Expocentre.

6.10. When holding the Event at the rented **congress facilities**, the Event Organizer shall not - without special permission from Expocentre - use his own equipment and staff, as well as hire external companies for audio-visual support of the Event.

6.11. It is prohibited to exceed the noise level of 100 dB at the rented venue. In case of offence, Expocentre has the right to cut off the sound equipment from electrical supply.

6.12. The Event Organizer is obliged to remove packaging and bulky debris from Expocentre Fairground after completion of the build-up and breakdown procedures.

7. Fire Safety

7.1. Expocentre's venues, provided for holding Events, comply with the fire safety requirements of the building rules and regulations.

7.2. The Event Organizer is responsible for compliance with the RF Fire Safety Rules and Regulations.

7.3. In conformity to the Russian Federal Law No. 69-FZ d.d. 21.12.1994 and the current Fire Safety Rules and Regulations, adopted by EMERCOM of Russia, responsibility for the fire safety at the facilities rented from Expocentre rests:

- with the Event Organizer (either the head of the Organizing company or his Authorized Representative) during the conduct of the Event.
- with the Event Organizer (either the head of the Organizing company or his Authorized Representative) or with the Organizer's building contractor (either the head of the building company or his Authorized Representative) during the build-up and breakdown periods.

The Event Organizer or his building contractor shall submit a copy of the Power of Attorney under which their Authorized Representatives for the Fire Safety at the venue is acting. If such a copy has not been submitted to Expocentre, it is understood that the head of the Organizing company or the head of the building company shall be held responsible for the fire safety at the rented venue.

7.4. Prior to the commencement of works at the rented premises, the Event Organizer shall submit to Expocentre the information about all radioactive, flammable and explosive materials, substances and equipment for taking joint safety measures. It is prohibited to deliver the abovementioned materials, substances and equipment to the Fairgrounds without special permission from Expocentre.

7.5. The fireproof or fire-retardant materials shall be used for dressing the venue. All combustible materials and structures shall be treated with the approved fire-retardant solution. The Event Organizer shall submit the

Fire Safety Certificates for all the materials and equipment to Fire Department No. 160 of the Federal Fire control Service for approval.

- 7.6. Where complex structures of 2 and more levels are to be built, they shall be equipped with the fire alarm sensors. The number and location of sensors are determined by agreement with Fire Department 160 of the Federal Fire Control Service.
- 7.7. During the build-up and breakdown of the Event, all gangways shall be kept unobstructed and clear from packaging and building structures. Packaging shall be removed from the premises immediately after unpacking.
- 7.8. It is prohibited to build ramps and install turnstiles on the evacuation and circulation routes. The gangways shall have the width of not less than 3 m and provide circular routes through the premises.

All stairs, emergency exits, gangways and corridors shall be kept clear and unobstructed at all times.
- 7.9. Use of electrical and gas appliances for making tea, coffee and cooking is only allowed on sites specially equipped for the purpose with authorization from Fire Department No. 160.
- 7.10. During the Event it is prohibited to use naked flames (torches, candles), arc projectors, fireworks and any pyrotechnics.
- 7.11. Fireproof or fire-retardant cables may be used for the surface wiring where it is not liable to mechanical damage. Where current collector trolleys are used, flexible cables protected from mechanical damage shall be applied. Only approved electrical products (terminal boxes, sockets etc.) shall be used for electrical installation work.
- 7.12. The venue shall be lit with the lamps approved for use in Class P II fire risk facilities. It is prohibited to fit light diffusers made of perspex, polystyrene and other combustible materials to the lamps at the Venue.
- 7.13. Smoking in the halls is only allowed at the specially allocated areas.
- 7.14. Any other issues arising during the build-up, open and breakdown periods of the Event may be dealt with on the spot by Expocentre and Fire Department No. 160 of the Federal Fire Control Service.

8. Admission to the Venue

- 8.1. Expocentre is responsible for the exterior security of the Fairgrounds, of its buildings and structures, for the observance of the general

admission rules at the Control Stations, entrances and gates to Expocentre Fairgrounds.

8.2. Delivery and removal of the Event Organizer's property shall be carried out on the basis of the admission passes issued by Expocentre.

8.3. The Event Organizer shall settle with Expocentre all issues in relation to the security of the rented venue, the admission to the venue of all persons involved in staging the Event and of the participants in the Event. To be issued with the passes to the venue, the Exhibition Organizer shall submit the Application for Participant and Work Passes (Enclosure No. 2).

8.4. Under no circumstances the number of participants admitted to and present at the Event Venue shall exceed the number set out in the Contract. If the number of participants exceeds the number set out in the Contract, Expocentre has the right to suspend the Event and order the participants to leave the premises.

9. Disputes

9.1. If any disputes and differences between the parties cannot be settled by negotiations, they shall be submitted:

- by the Russian Event Organizer to the Arbitration Court for Economic Disputes under the RF Chamber of Commerce and Industry in accordance with its Statute. The decision of the Court is final and binding on both parties.
- by the foreign Event Organizer to the International Commercial Arbitration Court under the RF Chamber of Commerce and Industry in accordance with its Statute. The decision of the Court is final and binding on both parties.

9.2. The Russian Law shall be the governing law.

10. Miscellaneous

10.1. The Event Organizer may use Expocentre's logos, signs and other promotional materials, including Expocentre's intellectual property, in the information materials published for the Event (booklets, programmes, invitations) only with permission from Expocentre. Depending on the type of the Event the permission may be issued in writing or may be granted after the signing of the License Agreement by the parties.

10.2. The Event Organizer may advertise within the boundaries of the rented premises.

Advertising outside the rented facilities is only allowed by agreement with Expocentre and at the expense of the Event Organizer.

10.3. Expocentre reserves the right to take photos and to do filming of the venue build-up and ready for the Event. Photography and filming of the venue shall be authorized by the Event Organizer.

10.4. The Event Organizer shall - at Expocentre's request – offer assistance in accrediting Expocentre's press service representatives and authorized representatives to the Event

11. Enclosures

Enclosure No. 1 – The Rental Rates and Rates for Services for Organizers of Events at Expocentre Fairgrounds

Enclosure No. 2 – The Sample Application for Participation and Work Passes for the building contractor's staff.

Enclosure No. 3 – The Statement of Material Damage to Expocentre ZAO.

Rental Rates
and Rates for Services
for Organizers of Events at Expocentre Fairgrounds

As of January 1, 2011

Enclosure No. 1 to GENERAL TERMS OF HOLDING EVENTS AT EXPOCENTRE FAIRGROUNDS
Approved by Order No.133 of December 20, 2010

- Part 1** **RENT OF PREMISES AND OUTDOOR AREA**
- Section 1.1** **RENT OF EXHIBITION HALLS AND PAVILIONS**
- Subsection 1.1.1 PREMISES TO HOLD CONGRESSES, CONFERENCES and similar events
- Subsection 1.1.2 PREMISES TO HOLD CORPORATE PARTIES, BANQUETS and similar events
 - Period: January 16 - December 14**
- Subsection 1.1.3 PREMISES TO HOLD CORPORATE PARTIES, BANQUETS and similar events
 - Period: December 15 - December 15**
- Section 1.2** **RENT OF CONFERENCE HALLS**
- Section 1.3** **RENT OF OUTDOOR AREA AND STORAGE SPACE. PAY DESK**
- Part 2** **SERVICES**
- Section 2.1** **ENGINEERING SERVICES**
- Subsection 2.1.1 ELECTRIC POWER
- Subsection 2.1.2 PLUMBING SERVICES
- Subsection 2.1.3 COMPRESSED AIR
- Subsection 2.1.4 COMMUNICATION SERVICES
 - Analog telephone communication**
 - Radion communication**
 - Internet**
 - Communication lines**
 - Active equipment**
- Subsection 2.1.5 AUDIO, VIDEO, PRESENTATION EQUIPMENT
 - Simultaneous interpretation equipment**
 - Event recording**
 - Presentation equipment**
- Subsection 2.1.6 INSTALLATION EQUIPMENT
- Subsection 2.1.7 FIRE DETECTORS
- Section 2.2** **TECHNICAL SERVICES**
- Subsection 2.2.1 FURNITURE AND EQUIPMENT FOR EVENTS
- Subsection 2.2.2 OFFICE EQUIPMENT
- Subsection 2.2.3 PERSONNEL
- Subsection 2.2.4 SECURITY
- Subsection 2.2.5 VEHICLE PASSES TO EXPOCENTRE FAIRGROUNDS
- Section 2.3** **INFORMATION AND ADVERTISING**
- Subsection 2.3.1 OUTDOOR ADVERTISING
- Subsection 2.3.2 BROADCASTING AND RELATED SERVICES
- Section 2.4** **VISITOR REGISTRATION SERVICES**
- Subsection 2.4.1 WORKPLACES IN VISITOR REGISTRATION ZONES, INFORMATION
- Subsection 2.4.2 ON-LINE REGISTRATION
- Section 2.5** **PENALTIES**
- PUBLIC NETWORK OPERATORS working at EXPOCENTRE FAIRGROUNDS**
- Section 2.6** **ADDITIONAL SERVICES**
- ADDITIONAL AUDIO, VIDEO, PRESENTATION EQUIPMENT
- ADDITIONAL FURNITURE AND EQUIPMENT FOR EVENTS
- ADDITIONAL OFFICE EQUIPMENT

		<i>RUB excluding VAT per 1 sq m</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 1. 1. 2. 6	x Gallery of Pavilion No.2 (Main Level)	8,25	165,00
K 1. 1. 7. 7	x Hall 7 of Pavilion No.7 (Ground Level)	8,25	165,00
K 1. 1. 8. 4	x Hall 4 of Pavilion No.8 (Ground Level)	8,25	165,00
K 1. 1. 8. 5	x Hall 5 of Pavilion No.8 (Ground Level)	8,25	165,00
K 1. 1. 9. 4	x Gallery of Forum Pavilion	8,25	165,00

Subsection 1.1.2

PREMISES TO HOLD CORPORATE PARTIES, BANQUETS and similar events

Period: January 16 - December 14

		<i>RUB excluding VAT</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 1. 2. 1	x Pavilion No.1	108 600,00	2 172 000,00
K 1. 2. 1. 1	x Hall	79 800,00	1 596 000,00
K 1. 2. 1. 2	x Upper Level A-B	10 500,00	210 000,00
K 1. 2. 1. 3	x Upper Level A-D	10 500,00	210 000,00
K 1. 2. 1. 4	x Upper Level C-D	10 500,00	210 000,00
K 1. 2. 1. 5	x Upper Level B-C	8 100,00	162 000,00
Pavilion No.2			
K 1 2. 2. 1	x Hall 1	58 200,00	1 164 000,00
K 2 2. 2. 2	x Hall 2	58 200,00	1 164 000,00
K 3 2. 2. 3	x Hall 3	58 200,00	1 164 000,00
K 4 2. 2. 4	x Hall 4 - Platinum	21 000,00	420 000,00
K 5 2. 2. 5	x Hall 5 - Aurum	21 000,00	420 000,00
K 1. 2. 3	x Pavilion No.3	60 000,00	1 200 000,00
K 1. 2. 3. 1	x Gallery	13 380,00	267 600,00
K 1. 2. 3. 2	x Hall	39 180,00	783 600,00
K 1. 2. 3. 3	x Upper Level	9 180,00	183 600,00
K 1. 2. 4	x Pavilion No.4	8 880,00	177 600,00
K 1. 2. 4. 1	x Hall 1	4 560,00	91 200,00
K 1. 2. 4. 2	x Hall 2	4 890,00	97 800,00
K 1. 2. 5	x Pavilion No.5	27 600,00	552 000,00
K 1. 2. 5. 1	x Hall 1	11 580,00	231 600,00
K 1. 2. 5. 2	x Hall 2	18 300,00	366 000,00
K 1. 2. 6	x Pavilion No.6	11 700,00	234 000,00
Pavilion No.7			
K 1. 2. 7. 1	x Hall 1	34 050,00	681 000,00
K 1. 2. 7. 2	x Hall 2	30 750,00	615 000,00
K 1. 2. 7. 3	x Hall 3	23 400,00	468 000,00
K 1. 2. 7. 4	x Hall 4	20 100,00	402 000,00
K 1. 2. 7. 5	x Hall 5	40 110,00	802 200,00
K 1. 2. 7. 6	x Hall 6	30 000,00	600 000,00
Pavilion No.8			
K 1. 2. 8. 1	x Hall 1	33 000,00	660 000,00
K 1. 2. 8. 2	x Hall 2	34 200,00	684 000,00
K 1. 2. 8. 3	x Hall 3	36 000,00	720 000,00
Forum Pavilion			
K 1. 2. 9. 1	x Hall	99 600,00	1 992 000,00
K 1. 2. 9. 2	x Marble Hall	3 900,00	78 000,00
		<i>RUB excluding VAT per 1 sq m</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 1. 2. 2. 6	x Gallery of Pavilion No.2 (Main Level)	9,90	198,00
K 1. 2. 7. 7	x Hall 7 of Pavilion No.7 (Ground Level)	9,90	198,00
K 1. 2. 8. 4	x Hall 4 of Pavilion No.8 (Ground Level)	9,90	198,00
K 1. 2. 8. 5	x Hall 5 of Pavilion No.8 (Ground Level)	9,90	198,00
K 1. 2. 9. 4	x Gallery of Forum Pavilion	9,90	198,00

Subsection 1.1.3

PREMISES TO HOLD CORPORATE PARTIES, BANQUETS and similar events

Period: December 15 - January 15

		<i>RUB excluding VAT</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 1. 3. 1 x	Pavilion No.1	135 750,00	2 715 000,00
K 1. 3. 1. 1 x	Hall	99 750,00	1 995 000,00
K 1. 3. 1. 2 x	Upper Level A-B	13 125,00	262 500,00
K 1. 3. 1. 3 x	Upper Level A-D	13 125,00	262 500,00
K 1. 3. 1. 4 x	Upper Level C-D	13 125,00	262 500,00
K 1. 3. 1. 5 x	Upper Level B-C	10 125,00	202 500,00
Pavilion No.2			
K 1. 3. 2. 1 x	Hall 1	72 750,00	1 455 000,00
K 2. 3. 2. 2 x	Hall 2	72 750,00	1 455 000,00
K 3. 3. 2. 3 x	Hall 3	72 750,00	1 455 000,00
K 4. 3. 2. 4 x	Hall 4 - Platinum	26 250,00	525 000,00
K 5. 3. 2. 5 x	Hall 5 - Aurum	26 250,00	525 000,00
Pavilion No.3			
K 1. 3. 3 x	Pavilion No.3	75 000,00	1 500 000,00
K 1. 3. 3. 1 x	Gallery	16 725,00	334 500,00
K 1. 3. 3. 2 x	Hall	48 975,00	979 500,00
K 1. 3. 3. 3 x	Upper Level	11 475,00	229 500,00
Pavilion No.4			
K 1. 3. 4 x	Pavilion No.4	11 100,00	222 000,00
K 1. 3. 4. 1 x	Hall 1	5 700,00	114 000,00
K 1. 3. 4. 2 x	Hall 2	6 112,50	122 250,00
Pavilion No.5			
K 1. 3. 5 x	Pavilion No.5	34 500,00	690 000,00
K 1. 3. 5. 1 x	Hall 1	14 475,00	289 500,00
K 1. 3. 5. 2 x	Hall 2	22 875,00	457 500,00
Pavilion No.6			
K 1. 3. 6 x	Pavilion No.6	14 625,00	292 500,00
Pavilion No.7			
K 1. 3. 7. 1 x	Hall 1	42 562,50	851 250,00
K 1. 3. 7. 2 x	Hall 2	38 437,50	768 750,00
K 1. 3. 7. 3 x	Hall 3	29 250,00	585 000,00
K 1. 3. 7. 4 x	Hall 4	25 125,00	502 500,00
K 1. 3. 7. 5 x	Hall 5	50 137,50	1 002 750,00
K 1. 3. 7. 6 x	Hall 6	37 500,00	750 000,00
Pavilion No.8			
K 1. 3. 8. 1 x	Hall 1	41 250,00	825 000,00
K 1. 3. 8. 2 x	Hall 2	42 750,00	855 000,00
K 1. 3. 8. 3 x	Hall 3	45 000,00	900 000,00
Forum Pavilion			
K 1. 3. 9. 1 x	Hall	124 500,00	2 490 000,00
K 1. 3. 9. 2 x	Marble Hall	4 875,00	97 500,00
		<i>RUB excluding VAT per 1 sq m</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 1. 3. 2. 6 x	Gallery of Pavilion No.2 (Main Level)	13,50	270,00
K 1. 3. 7. 7 x	Hall 7 of Pavilion No.7 (Ground Level)	13,50	270,00
K 1. 3. 8. 4 x	Hall 4 of Pavilion No.8 (Ground Level)	13,50	270,00
K 1. 3. 8. 5 x	Hall 5 of Pavilion No.8 (Ground Level)	13,50	270,00
K 1. 3. 9. 4 x	Gallery of Forum Pavilion	13,50	270,00

Section 1.2
RENT OF CONFERENCE HALLS

Minimum rental time for conference halls:

- **to hold an exhibition accompanying event: 1 hour**
- **to hold a non-exhibition event: 3 hours**

Working hours of conference halls are from 9.00 to 18.00. Rental for this period is calculated using the **one day rental rate**.

The rate **per every additional hour** is used to calculate the cost of:

- rent of premises after set working hours
- rent of premises per every hour that exceeds the ordered and paid time
- rent of premises during an exhibition for a company that is not an exhibitor but holds an event devoted to this exhibition's topic.

The rental of conference halls to hold non-exhibition events on weekends and holidays is calculated using the rate **per hour when renting for up to 3 hours**.

Incomplete hour shall be paid as complete.

		RUB excluding VAT			
		per hour when renting for		one day	per every additional hour
		up to 3 hours	over 3 hours		
Congress Centre					
K 2. 1. 1 X	Press Hall	12 000,00	9 600,00	60 000,00	13 200,00
The rental rate for Press Hall includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant • rent of a speaker's stand • rent of a table and chairs for the panel • rent of 104 fixed chairs • rent of two wire microphones • sound amplifying • services of a sound engineer 					
K 2. 1. 2 X	SkyLight Hall	13 000,00	10 400,00	65 000,00	14 300,00
The rental rate for SkyLight Hall includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant • rent of a speaker's stand • rent of a table and chairs for the panel • rent of two wire microphones • sound amplifying • services of a sound engineer • rent of a round table and/or 150 chairs 					
Buffet Hall:					
K 2. 1. 3. 1 X	to hold banquets	2 500,00	2 000,00	12 500,00	2 750,00
The rental rate for Buffet Hall to hold banquets includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant 					
K 2. 1. 3. 2 X	to hold conferences	3 500,00	2 800,00	17 500,00	3 850,00
The rental rate for Buffet Hall to hold conferences includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant • rent of a table and chairs for the panel • rent of 70 chairs 					
K 2. 1. 4 X	SkyLight Hall	1 580,00	1 264,00	7 900,00	1 738,00
K 2. 1. 5 x	Meeting Room	1 250,00	1 000,00	6 250,00	1 375,00
The rental rate for Meeting Room includes:					
<ul style="list-style-type: none"> • rent of a table and 12 chairs 					
Pavilion No.1					
K 2. 2. 1 x	Hall D1	10 000,00	8 000,00	50 000,00	11 000,00
The rental rate for Hall D1 includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant • rent of a speaker's stand • rent of a table and chairs for the panel • rent of 156 fixed chairs • rent of two wire microphones • sound amplifying • services of a sound engineer 					

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for</i>		<i>one day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
K 2. 2. 2 x	Hall D2	8 000,00	6 400,00	40 000,00	8 800,00
The rental rate for Hall D2 includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a speaker's stand</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of two wire microphones</i> • <i>sound amplifying</i> • <i>services of a sound engineer</i> • <i>rent of 108 chairs</i> 					
K 2. 2. 3 x	Eastern Hall	6 000,00	4 800,00	30 000,00	6 600,00
The rental rate for Eastern Hall includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a speaker's stand</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 70 chairs</i> 					
K 2. 2. 4 x	Meeting Room	1 000,00	800,00	5 000,00	1 100,00
The rental rate for Meeting Room includes:					
<ul style="list-style-type: none"> • <i>rent of a table and 10 chairs</i> 					
Pavilion No.2					
K 2. 3. 1 x	Blue Hall	20 000,00	16 000,00	100 000,00	22 000,00
The rental rate for Blue Hall includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a speaker's stand</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of two wire microphones</i> • <i>sound amplifying</i> • <i>services of a sound engineer</i> • <i>rent of 500 chairs</i> 					
K 2. 3. 2 x	Meeting Room	1 000,00	800,00	5 000,00	1 100,00
The rental rate for Meeting Room includes:					
<ul style="list-style-type: none"> • <i>rent of a table and 20 chairs</i> 					
K 2. 3. 3 x	Seminar Hall 1	4 000,00	3 200,00	20 000,00	4 400,00
The rental rate for Seminar Hall 1 includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 50 chairs</i> 					
K 2. 3. 4 x	Seminar Hall 2	4 000,00	3 200,00	20 000,00	4 400,00
The rental rate for Seminar Hall 2 includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 50 chairs</i> 					
K 2. 3. 5 x	Seminar Hall 3	4 550,00	3 640,00	22 750,00	5 005,00
The rental rate for Seminar Hall 3 includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 100 chairs</i> 					
K 2. 3. 6 x	Seminar Hall 4	4 550,00	3 640,00	22 750,00	5 005,00
The rental rate for Seminar Hall 4 includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 100 chairs</i> 					
K 2. 3. 6 x	Seminar Hall 5	4 000,00	3 200,00	20 000,00	4 400,00
The rental rate for Seminar Hall 5 includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 50 chairs</i> 					

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for</i>		<i>one day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
Pavilion No.7					
K 2. 4. 1 x	Conference Hall	26 000,00	20 800,00	130 000,00	28 600,00
The rental rate for Conference Hall includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a room for panel members</i> • <i>rent of a speaker's stand</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 316 fixed chairs</i> • <i>rent of two wire microphones</i> • <i>sound amplifying</i> • <i>services of a sound engineer</i> 					
K 2. 4. 2 x	Panoramic Hall	4 550,00	3 640,00	22 750,00	5 005,00
The rental rate for Panoramic Hall includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 50 chairs</i> 					
K 2. 4. 3 x	Seminar Room	2 800,00	2 240,00	14 000,00	3 080,00
The rental rate for Seminar Room includes:					
<ul style="list-style-type: none"> • <i>rent of a coat rack</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 40 chairs</i> 					
Banquet Hall:					
K 2. 4. 4. 1 x	to hold banquets	8 000,00	6 400,00	40 000,00	8 800,00
The rental rate for Banquet Hall to hold banquets includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> 					
K 2. 4. 4. 2 x	to hold conferences	10 000,00	8 000,00	50 000,00	11 000,00
The rental rate for Banquet Hall to hold conferences includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 100 chairs</i> 					
K 2. 4. 5 x	4th Floor Lobby	3 500,00	2 800,00	17 500,00	3 850,00
K 2. 4. 6 x	5th Floor Lobby	2 100,00	1 680,00	10 500,00	2 310,00
Pavilion No.8					
K 2. 5. 1 x	Conference Hall	20 000,00	16 000,00	100 000,00	22 000,00
The rental rate for Conference Hall includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a room for panel members</i> • <i>rent of a meeting room</i> • <i>rent of a speaker's stand</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 286 chairs</i> • <i>rent of two wire microphones</i> • <i>sound amplifying</i> • <i>services of a sound engineer</i> 					
Buffet Hall:					
K 2. 5. 2. 1 x	to hold banquets	5 000,00	4 000,00	25 000,00	5 500,00
The rental rate for Buffet Hall to hold banquets includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> 					
K 2. 5. 2. 2 x	to hold conferences	6 500,00	5 200,00	32 500,00	7 150,00
The rental rate for Buffet Hall to hold conferences includes:					
<ul style="list-style-type: none"> • <i>rent of cloakroom premises and services of a cloakroom attendant</i> • <i>rent of a table and chairs for the panel</i> • <i>rent of 150 chairs</i> 					

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for</i>		<i>one day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
K 2. 5. 3 x	Seminar Hall 1	4 000,00	3 200,00	20 000,00	4 400,00
The rental rate for Seminar Hall 1 includes:					
<ul style="list-style-type: none"> • rent of a coat rack • rent of a table and chairs for the panel • rent of two wire microphones • sound amplifying • services of a sound engineer • rent of 30 chairs 					
K 2. 5. 4 x	Seminar Hall 2	4 000,00	3 200,00	20 000,00	4 400,00
The rental rate for Seminar Hall 2 includes:					
<ul style="list-style-type: none"> • rent of a coat rack • rent of a table and chairs for the panel • rent of two wire microphones • sound amplifying • services of a sound engineer • rent of 30 chairs 					
K 2. 5. 5 x	Meeting Room 1	2 000,00	1 600,00	10 000,00	2 200,00
The rental rate for Meeting Room 1 includes:					
<ul style="list-style-type: none"> • rent of a coat rack • rent of a table and 19 chairs 					
K 2. 5. 6 x	Meeting Room 2	2 000,00	1 600,00	10 000,00	2 200,00
The rental rate for Meeting Room 2 includes:					
<ul style="list-style-type: none"> • rent of a coat rack • rent of a table and 19 chairs 					
Forum Pavilion					
K 2. 6. 1 x	Marble Hall	7 000,00	5 600,00	35 000,00	7 700,00
The rental rate for Marble Hall includes:					
<ul style="list-style-type: none"> • rent of cloakroom premises and services of a cloakroom attendant • rent of a table and chairs for the panel • rent of 49 chairs 					

Section 1.3

RENT OF OUTDOOR AREA AND STORAGE SPACE. PAY DESK

Premises can be rented for 6, 12, 18 and 24 hours. Minimum rental time is 6 hours. If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied. When paying for time exceeding one or several rental periods, the hour rental rate shall be applied.

		<i>RUB excluding VAT per 1 sq m</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 3. 1	Outdoor area	7,75	155,00
K 3. 2	Storage (indoor) space	9,50	190,00
		<i>RUB excluding VAT</i>	
		<i>per hour</i>	<i>per 24 hours</i>
K 3. 3	Pay desk	100,00	2 000,00

The rent of a pay desk can be denied if technically not available.

**Part 2
SERVICES
Section 2.1
ENGINEERING SERVICES**

It is prohibited to use one's own equipment (except for PCs) and staff, and invite a third party to provide similar ENGINEERING SERVICES in the conference halls of Expocentre Fairgrounds without approval from Expocentre.

Partial hour shall be charged as full.

Subsection 2.1.1

ELECTRIC POWER

RUB excluding VAT
per 24 hours

Power source, per connection:

Payment for the rented power source is made on the following conditions:

- *minimum period of chargeable power supply rental is 24 hours*
- *partial 24-hour periods shall be charged as full*
- *in case the rental lasts longer than 24 hours, every partial 24-hour period shall be charged as full*
- *chargeable periods are determined by the event running time*

The rate covers power consumption.

power source for connection of sound amplifying and lighting equipment, with installed capacity:

H 1. 1. 1. 1. 1	upt o 10 kW	2 500,00
H 1. 1. 1. 1. 2	up to 20 kW	5 000,00
H 1. 1. 1. 1. 3	up to 30 kW	7 500,00
H 1. 1. 1. 1. 4	up to 50 kW	12 500,00
H 1. 1. 1. 1. 5	up to 75 kW	18 750,00

The rental cost of power source with installed capacity over 75 kW is calculated summing the costs to receive the desired capacity.

H 1. 1. 1. 2	power source for connection of advertising structures of up to 1 kW capacity	500,00
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Switchboard and power cable are rented for the full rental time.

		<u>RUB excluding</u>
H 1. 1. 2	Rent of switchboard, each	4 000,00
Rent of power cable, per 1 m/run		
H 1. 1. 3. 1	1.5; 2.5; 4 and 6 sq mm	60,00
H 1. 1. 3. 2	10, 16 and 25 sq mm	150,00
H 1. 1. 3. 3	35 and 50 sq mm	400,00
H 1. 1. 3. 4	over 70 sq mm	750,00

Subsection 2.1.2

PLUMBING

Plumbing devices and pipeline elements are provided for the full rental time (of both premises and outdoor space).

Plumbing device provides cold water supply and sewage.

The rate covers cold water consumption and sewage.

Outdoor connection to the water main requires laying of pipes.

		<u>RUB excluding</u>
H 1. 2. 1	Connection of the customer's equipment to plumbing system, per connection	9 500,00
H 1. 2. 2	Outdoor connection to the water main, per connection	1 500,00
Rent of plumbing device for filling/discharge of tubs, pools and other types of reservoirs, each:		
up to 1 cu m		
H 1. 2. 3. 1. 1	in pavilion	3 500,00
H 1. 2. 3. 1. 2	outdoors	5 000,00
over 1 cu m		
H 1. 2. 3. 2. 1	in pavilion	5 000,00
H 1. 2. 3. 2. 2	outdoors	6 000,00
H 1. 2. 4	Laying of pipes for connection of exhibits and equipment to the water main in the outdoor area, per 1 m/run	700,00

Subsection 2.1.3

COMPRESSED AIR

Connection to the air main is provided when renting exhibition halls and outdoor area.

Connection to the air main is provided for the full rental time (of both premises and outdoor space).

The rate covers the cost of compressed air supply.

RUB excluding

Connection to the air main with air consumption, per connection:

H 1. 3. 1. 1	up to 30 cu m/hour	4 100,00
H 1. 3. 1. 2	over 30 cu m/hour	5 800,00

Subsection 2.1.4

COMMUNICATION SERVICES

Analog telephone communication

Analog telephone services are provided for the full rental time.

The rate covers costs of local telephone calls, installation costs and consumed materials.

Long distance services are provided by Interregional Transit Telecom OAO.

See prices at <http://www.mtt.ru>

Long distance communication services shall be provided only after a letter of guarantee to pay Interregional Transit Telecom for these services has been received.

Long distance national and international calls shall be paid for by transfer or in cash at the Expocentre pay counter located in the Servicexpo premises on the last day of the event.

RUB excluding

H 1. 4. 1. 1	Installation of telephone, each	1 500,00
H 1. 4. 1. 2	Installation of fax machine, each	1 900,00
H 1. 4. 1. 3	Installation of extension telephone set or fax machine, each	1 000,00

Radio communication

RUB excluding
VAT
per 24 hours

B 1. 4. 2	Rent of portable radio station	1 250,00
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Internet

Unlimited traffic

IMaximum time when Internet is not available during event is 2 hours.

RUB excluding
VAT
per 24 hours

Internet connection via Ethernet (port 10 Base-T) with speed up to:

The rate covers one IP address.

H 1. 4. 3. 1. 1	64 Kbps	1 750,00
H 1. 4. 3. 1. 2	128 Kbps	2 450,00
H 1. 4. 3. 1. 3	256 Kbps	4 200,00
H 1. 4. 3. 1. 4	512 Kbps	6 150,00
H 1. 4. 3. 1. 5	1024 Kbps	7 000,00
H 1. 4. 3. 1. 6	2048 Kbps	7 900,00
H 1. 4. 3. 1. 7	5 Mbps	12 500,00
H 1. 4. 3. 1. 8	10 Mbps	17 500,00

Wireless Internet access (Wi-Fi) in a rented facility with speed up to:

The rate covers one IP address and one hotspot. One hotspot can support up to 10 concurrent users.

H 1. 4. 3. 2. 1	64 Kbps	2 900,00
H 1. 4. 3. 2. 2	128 Kbps	3 600,00
H 1. 4. 3. 2. 3	256 Kbps	5 350,00
H 1. 4. 3. 2. 4	512 Kbps	7 300,00
H 1. 4. 3. 2. 5	1024 Kbps	8 150,00
H 1. 4. 3. 2. 6	2048 Kbps	9 000,00
H 1. 4. 3. 2. 7	5 Mbps	13 650,00
H 1. 4. 3. 2. 8	10Mbps	18 650,00

Additional IP address and additional hotspot are provided for the full rental time.

	<u>RUB excluding VAT</u>
H 1. 4. 3. 3 Additional IP address	350,00
H 1. 4. 3. 4 Additional Wi-Fi hotspot	1 500,00
H 1. 4. 3. 5 Mounting of local structured cabling system, per port	1 000,00

RJ-45 socket is provided. Network equipment shall be ordered additionally.

Communication lines

High-speed communication channels and physical circuits connecting a public network operator working at Expocentre Fairgrounds and the customer's POP shall be ordered from a corresponding operator.

	<u>RUB excluding VAT</u> <u>per 24 hours</u>
High-speed channel connecting a public network operator working at Expocentre Fairgrounds and the customer's POP:	
H 1. 4. 4. 1. 1 2048 Kbps	7 260,00
H 1. 4. 4. 1. 2 10 / 100 Mbps (Ethernet)	12 860,00

Local high-speed channels connecting rented halls:

H 1. 4. 4. 2. 1 2048 Kbps	3 250,00
H 1. 4. 4. 2. 2 10/ 100 Mbps	4 750,00

Local physical line between rented halls:

physical and optical fibre lines are provided for the full rental time.

H 1. 4. 4. 3. 1 twisted pair cable	2 300,00
H 1. 4. 4. 3. 2 category 5 twisted pair cable	2 800,00
H 1. 4. 4. 3. 3 single-mode optical fibre cable	6 000,00
H 1. 4. 4. 3. 4 multi-mode optical fibre cable	9 000,00

Optical fibre connecting a public network operator working at Expocentre Fairgrounds with a rented hall:

H 1. 4. 4. 4. 1 single-mode cable	13 500,00
H 1. 4. 4. 4. 2 multi-mode cable	17 500,00

Active equipment

Active equipment is provided for the full rental time.

	<u>RUB excluding VAT</u>
H 1. 4. 5. 1 Ethernet router	11 900,00
H 1. 4. 5. 2 Ethernet hub	1 120,00
H 1. 4. 5. 4 Ethernet network card	10 000,00

Subsection 2.1.5

AUDIO, VIDEO, PRESENTATION EQUIPMENT

Rent of audio, video and presentation equipment can be denied if technically not available.

Working hours in conference halls are from 9.00 to 18.00. As a rule, the rental time of audio, video and presentation equipment matches the premises rental time. On request of the event organizer the rental time of premises can be prolonged beyond the working hours; in this situation the rental time of audio, video and presentation equipment can be prolonged as well. In this case every additional hour is charged using the **per every additional hour** rate.

The **per every additional hour** rate is used to calculate the cost of every additional rental hour beyond the ordered and paid time. In case of rent of equipment for non-exhibition events during weekends and holidays, the **per hour when renting for up to 3 hours** rate is used.

Partial hour shall be charged as full.

The list of available audio, video and presentation equipment can be enlarged by our partners. See rental terms and costs in the ADDITIONAL AUDIO, VIDEO, PRESENTATION EQUIPMENT Subsection.

Simultaneous interpretation systems

Minimum rental time for simulation interpretation equipment is 3 hours.

*The rate covers the cost of equipment and services of a sound engineer.
Sound amplification shall be coordinated and ordered separately.*

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for:</i>		<i>per day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
H 1. 5. 1. 1 x	one language: one basic language and one foreign	2 300,00	1 840,00	11 500,00	2 760,00
H 1. 5. 1. 2 x	two languages: one basic language and two foreign	3 150,00	2 520,00	15 750,00	3 780,00
H 1. 5. 1. 3 x	Receiver with head phones, per set	25,00	20,00	125,00	30,00

Receiver and head phones are handed to the event organizer against receipt. The event organizer shall be responsible for the loss or damage to the equipment rented from Expocentre. In case of damage or loss of the rented equipment, a penalty shall be imposed on the event organizer (See PENALTIES Section).

The event organizer shall be responsible for distribution/return of receivers and head phones among event participants.

Event recording

		<u><i>RUB excluding VAT</i></u>
Audio recording to a tape, per one hour		
H 1. 5. 2. 1. 1	one language: basic or foreign (customer's option)	210,00
H 1. 5. 2. 1. 2	two languages: 1st channel - basic language, 2nd channel - foreign language (customer's option)	420,00
Audio recording to a CD, per one hour		
H 1. 5. 2. 2. 1	one language: basic or foreign (customer's option)	260,00
H 1. 5. 2. 2. 2	two languages: 1st channel - basic language, 2nd channel - foreign language (customer's option)	520,00

Presentation equipment

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for:</i>		<i>per day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
H 1. 5. 3. 1 x	Plasma panel 50"	1 200,00	960,00	6 000,00	1 440,00
H 1. 5. 3. 2 x	Multimedia digital LCD projector (actual resolution 1024x768) and display , per set	1 600,00	1 280,00	8 000,00	1 920,00
H 1. 5. 3. 3 x	DVD player	150,00	120,00	750,00	180,00
H 1. 5. 3. 4 x	Document camera	1 000,00	800,00	5 000,00	1 200,00
H 1. 5. 3. 5 x	Video camera for projection on a large screen	2 000,00	1 600,00	10 000,00	2 400,00
H 1. 5. 3. 6 x	Screen	350,00	280,00	1 750,00	420,00
H 1. 5. 3. 7 x	Marker board	350,00	280,00	1 750,00	420,00
H 1. 5. 3. 8 x	Flip-chart	175,00	140,00	875,00	210,00
H 1. 5. 3. 9 x	Laser pointer	50,00	40,00	250,00	60,00
	Sound amplifying equipment, per set	1 400,00	1 120,00	7 000,00	1 680,00

The set includes two wire microphones.

		<i>RUB excluding VAT</i>			
		<i>per hour when renting for:</i>		<i>per day</i>	<i>per every additional hour</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>		
	Conference system, per set	1 000,00	800,00	5 000,00	1 200,00
<i>The set includes up to 18 microphones.</i>					
Additional microphones:					
H 1. 5. 3. 11 x	wire	175,00	140,00	875,00	210,00
H 1. 5. 3. 12 x	wireless	220,00	176,00	1 100,00	264,00
H 1. 5. 3. 13 x	CD player	150,00	120,00	750,00	180,00
H 1. 5. 3. 14 x	MD player	150,00	120,00	750,00	180,00

Subsection 2.1.6

INSTALLATION EQUIPMENT

		<i>RUB excluding VAT</i>
		<i>per hour</i>
	Hydraulic elevator (h = up to 12 m)	
<i>The rate covers services of an operator.</i>		
H 1. 6. 1. 1	working hours from 8.00 to 20.00	3 000,00
H 1. 6. 1. 2	working hours from 20.00 to 08.00	6 000,00
	Forklift	
<i>The rate covers services of an operator.</i>		
H 1. 6. 2. 1	working hours from 8.00 to 20.00	2 500,00
H 1. 6. 2. 2	working hours from 20.00 to 08.00	5 000,00
<i>The rate covers services of an operator.</i>		
H 1. 6. 3	Construction tower (h = up to 7 m)	1 500,00

Subsection 2.1.7

FIRE DETECTORS

In accordance with the existing standards, fire detectors are mandatory for double deck stands in pavilions and for temporary outdoor pavilions, as well as for decorations and structures with high fire risks (must be coordinated with Fire Department No.160).

Fire detectors are provided for the full rental time.

The rate covers installation/dismantling expenses.

The event organizer shall bear full responsibility for the loss or damage to the fire detector at the rate of its market value.

		<i>RUB excluding</i>
		<i>per hour</i>
H 1. 7	Rent of fire detector, each	3 150,00

Section 2.2

TECHNICAL SERVICES

It is prohibited to use one's own equipment (except for PCs) and staff, and invite a third party to provide similar TECHNICAL SERVICES in the conference halls of Expocentre Fairgrounds without approval from Expocentre.

Partial hour shall be charged as full.

Subsection 2.2.1

FURNITURE AND EQUIPMENT FOR EVENTS

Minimum rental time for furniture and equipment is 3 hours.

The rent includes the cost of delivery, placement and dismantling of furniture.

The list of available furniture and equipment can be enlarged by our partners. See the rental terms and costs in the ADDITIONAL FURNITURE AND EQUIPMENT FOR EVENTS Subsection.

		<i>RUB excluding VAT</i>		
		<i>per hour when renting for:</i>		<i>per 24 hours</i>
		<i>up to 3 hours</i>	<i>over 3 hours</i>	
	Furniture:			
	for buffet:			
<i>The rates apply at events catered by third parties.</i>				
H 2. 1. 1. 1 x	buffet table, each	35,00	28,00	175,00
H 2. 1. 1. 2 x	serving table (175 × 80 cm), each	55,00	44,00	275,00

		<i>RUB excluding VAT</i>		
		<i>per hour when renting for:</i>		
		<i>up to 3 hours</i>	<i>over 3 hours</i>	<i>per 24 hours</i>
for dinner receptions, dinner parties and similar occasions:				
<i>The rates apply at events catered by third parties.</i>				
H 2. 1. 1. 3 x	dinner table for 10 persons, each	70,00	56,00	350,00
H 2. 1. 1. 4 x	chair, each	10,00	8,00	50,00
H 2. 1. 1. 5 x	one furniture set	130,00	104,00	650,00

One furniture set consists of one round table and ten chairs.

for offices, service rooms and leisure areas:

H 2. 1. 1. 6 x	semi-upholstered chair, each	12,00	9,60	60,00
H 2. 1. 1. 7 x	desk (50 × 120 cm), each	55,00	44,00	275,00
H 2. 1. 1. 8 x	armchair	35,00	28,00	175,00
H 2. 1. 1. 9 x	two-seat sofa	115,00	92,00	575,00
H 2. 1. 1. 10 x	three-seat sofa	195,00	156,00	975,00
H 2. 1. 1. 11 x	low table	50,00	40,00	250,00

Equipment:

H 2. 1. 2. 1 x	stage element (1.0 × 2.0 m, h=200 ÷ 1000 mm), each	120,00	96,00	600,00
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The rate for stage element includes delivery to the assembly place.

The rates include the cost of delivery, placement, setup and dismantling of equipment:

H 2. 1. 2. 2 x	speaker's stand	250,00	200,00	1 250,00
H 2. 1. 2. 3 x	wardrobe rack element	200,00	160,00	1 000,00
H 2. 1. 2. 4 x	coat rack (22 items)	120,00	96,00	600,00
H 2. 1. 2. 5 x	floor standing mirror	250,00	200,00	1 250,00
H 2. 1. 2. 6 x	chair with writing tablet	40,00	32,00	200,00
H 2. 1. 2. 7 x	barrier	120,00	96,00	600,00
H 2. 1. 2. 8 x	tensabarrier (2 m)	480,00	384,00	2 400,00
H 2. 1. 2. 9 x	plastic gangway (1 m/run)	80,00	64,00	400,00
H 2. 1. 2. 10 x	artificial tree	350,00	280,00	1 750,00
H 2. 1. 2. 11 x	stand for information and advertising (h=3.48 m, w=2.3 m)	400,00	320,00	2 000,00
H 2. 1. 2. 12 x	storage shelf	30,00	24,00	150,00

Storage shelf is provided if the rented premises or pavilion is equipped with a storage room and on conditions of ordering services of a guard dog with a handler.

Subsection 2.2.2

OFFICE EQUIPMENT

Minimum rental time for office equipment is 3 hours.

The list of available office equipment can be enlarged by our partners. See the rental terms and costs in the ADDITIONAL OFFICE EQUIPMENT Subsection.

		<i>RUB excluding VAT</i>		
		<i>per hour when renting for:</i>		
		<i>up to 3 hours</i>	<i>over 3 hours</i>	<i>per 24 hours</i>
PC, per set		400,00	320,00	2 000,00
<i>Th set consists of a system unit, display, keyboard, mouse.</i>				
H 2. 2. 1. 1 x	Notebook 15"	400,00	320,00	2 000,00
H 2. 2. 1. 2 x	LCD display 17"	270,00	216,00	1 350,00
Printer:				
<i>Paper is not included.</i>				
H 2. 2. 1. 3 x	laser, b/w, A4	260,00	208,00	1 300,00
H 2. 2. 1. 4 x	inkjet, color, A4	300,00	240,00	1 500,00
<i>Color printer is rented with a cartridge. The cartridge is changed free of charge once during the rental time. Subsequent changes shall be paid for.</i>				
H 2. 2. 1. 5	Cartridge for a color printer		1 500,00	1 500,00

Subsection 2.2.3

PERSONNEL

Working hours of personnel is from 9.00 to 18.00.

Minimum service time for interpreters and cloakroom attendants is 3 hours.

Minimum service time for janitors is 12 hours.

The **per hour** rate is used to calculate the cost of personnel services during the working hours.

The rate **per every additional hour** is used to calculate the cost of:

- services of personnel per every hour that exceeds the ordered and paid time
- services of personnel after set working hours
- services of personnel for preparation and holding of banquets and similar events
- services of personnel on weekends and holidays

Interpreters:

Major European languages are English, German, French, Italian and Spanish.

simultaneous interpretation, per booth

Service is provided on the "per booth" basis, which means the work of two specified interpreters. The rate covers services of two

		<u>RUB excluding VAT</u> <u>per hour</u>	<u>per every</u> <u>additional hour</u>
H 2. 3. 1. 1 x	major European languages	8 000,00	9 600,00
H 2. 3. 1. 2 x	Oriental and rare languages	10 000,00	12 000,00
H 2. 3. 1. 3 x	consecutive translation at an official event (major European, Oriental and rare languages)	2 700,00	3 240,00
	consecutive interpretation (lectures, presentations, etc.):		
H 2. 3. 1. 4 x	major European languages	900,00	1 080,00
H 2. 3. 1. 5 x	Oriental and rare languages	1 125,00	1 350,00
H 2. 3. 2. x	Cloakroom attendant	400,00	480,00

One cloakroom attendant for 350 items is an established standard. In case the services are required for over 3 hours, the minimum order is the services of two cloakroom attendants.

		<u>RUB excluding VAT</u> <u>per hour</u>
H 2. 3. 3. x	Janitor on duty	
	from 8.00 to 20.00	200,00
	from 20.00 to 8.00	250,00

Janitor on duty provides janitorial services in the rented hall during the event. One janitor for 100 event participants is an established standard.

Subsection 2.2.4

SECURITY

Minimum service time for security guards is 3 hours.

Outdoors security guards wear uniforms; inside pavilions security guards wear suits.

Robust security means security during corporate parties, concerts, banquets. In this case security guards wear suits.

		<u>RUB excluding VAT</u> <u>per hour</u>
	Security guard:	
	Outdoor area:	
H 2. 4. 1. 1. 1	from 8.00 to 20.00	330,00
H 2. 4. 1. 1. 2	from 20.00 to 8.00	365,00
	In pavilion	
H 2. 4. 1. 2. 1	from 8.00 to 20.00	365,00
H 2. 4. 1. 2. 2	from 20.00 to 8.00	400,00
H 2. 4. 1. 3	robust security	500,00
H 2. 4. 2	Additional entry gate from 20.00 to 8.00	730,00
	Security dog with handler	
H 2. 4. 3. 1	from 8.00 to 20.00	500,00
H 2. 4. 3. 2	from 20.00 to 8.00	530,00

There are two security guards on duty at entry gates.

Subsection 2.2.5

VEHICLE PASSES TO EXPOCENTRE FAIRGROUNDS

Passes allow vehicles of event participants to Expocentre Fairgrounds during the event.

		<u>RUB excluding</u>
H 2. 5. 1	Pass for a passenger car	450,00
H 2. 5. 2	Pass for a bus	900,00

Section 2.3
INFORMATION AND ADVERTISING

Subsection 2.3.1

OUTDOOR ADVERTISING

Placement of outdoor advertising can be denied if technically not available.

Expocentre offers spaces for placement of advertising and information made on banner nets and fabric.

Banners can be provided by the event organizer or manufactured by Expocentre against order of the event organizer.

Installation is carried out by Expocentre personnel only and shall be charged separately. If the event organizer provides its own banner, it shall be delivered to Expocentre for installation in advance.

The event organizer determines the time by which the banner is to be installed. This time marks the start of the rental time.

Space for outdoor advertising can be rented for 6, 12, 18 and 24 hours.

Minimum rental time is 6 hours.

If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied.

When paying for time exceeding one or several rental periods, the hour rental rate shall be applied.

Partial hour shall be charged as full.

Rent of space on outside walls of pavilions and ground advertising structures, per advertising space:

See locations of advertising spaces on attached layout.

		<i>RUB excluding VAT</i>	
		<i>per hour</i>	<i>per 24 hours</i>
North			
Advertising group No.1			
H 3. 1. 1. 1 x	advertising spots a, c, f	1 300,00	26 000,00
H 3. 1. 1. 2 x	advertising spots b, g	390,00	7 800,00
H 3. 1. 1. 3 x	advertising spot d	1 630,00	32 600,00
H 3. 1. 1. 4 x	advertising spot e	650,00	13 000,00
H 3. 1. 1. 5 x	advertising spot h	1 520,00	30 400,00
Advertising group No.2			
H 3. 1. 1. 6 x	advertising spot a	760,00	15 200,00
H 3. 1. 1. 7 x	advertising spot b	1 140,00	22 800,00
H 3. 1. 1. 8 x	advertising spots c - f	215,00	4 300,00
West			
Advertising group No.3			
H 3. 1. 1. 9 x	advertising spots a - e	1 300,00	26 000,00
Advertising group No.4			
H 3. 1. 1. 10 x	advertising spots a - n	215,00	4 300,00
Advertising group No.5			
H 3. 1. 1. 11 x	advertising spots a - d	145,00	2 900,00
South			
Advertising group No.6			
<i>Advertising group No.6 consists of 4 blocks. One block is 7,650 × 4,650 mm. 1 block; 2 blocks (7,650 × 9,660 mm), 3 blocks (7,650 ×</i>			
H 3. 1. 1. 12 x	1 block	650,00	13 000,00
H 3. 1. 1. 13 x	2 blocks	1 290,00	25 800,00
H 3. 1. 1. 14 x	3 blocks	1 865,00	37 300,00
H 3. 1. 1. 15 x	4 blocks	2 365,00	47 300,00
Advertising group No.7			
H 3. 1. 1. 16 x	advertising spot a	920,00	18 400,00
H 3. 1. 1. 17 x	advertising spot b	760,00	15 200,00
H 3. 1. 1. 18 x	advertising spot c	650,00	13 000,00
Expocentre Fairgrounds			
Advertising group No.8			
H 3. 1. 1. 19 x	advertising spot a	650,00	13 000,00
H 3. 1. 1. 20 x	advertising spot b	1 085,00	21 700,00
H 3. 1. 1. 21 x	advertising spot c	650,00	13 000,00
H 3. 1. 1. 22 x	advertising spots d, f	430,00	8 600,00
H 3. 1. 1. 23 x	advertising spot e	650,00	13 000,00

		<u>RUB excluding VAT</u>	
		<u>per hour</u>	<u>per 24 hours</u>
H 3. 1. 2 x	Rent of space on outside walls of pavilions to place advertising , per 1 sq m of advertising space	16,00	320,00
H 3. 1. 3 x	Rent of mobile modular structure , per 1 sq m of advertising space	26,50	530,00
<i>Location of modular structure shall be negotiated with the customer.</i>			
<i>The following banner sizes are available (w x h): 4 x 2 m, 4 x 3 m, 3 x 2 m, 2 x 2 m, 1 x 2 m, 2 x 3 m, 6 x 3 m, 6 x 2 m .</i>			
<i>Event organizer can install its own banner on the structure rented from Expocentre. In this case the size of banner shall be negotiated with Expocentre.</i>			
<i>The rate covers delivery and installation of the structure. Production and installation of a banner shall be ordered separately.</i>			
H 3. 1. 4 x	Rent of light-box (1.80 x 1.76 m)	190,00	3 800,00
<i>Light-boxes are located in Hall 5 - Fountains Hall of Pavilion No.8.</i>			
		<u>RUB excluding VAT</u>	
H 3. 1. 5. 1	production of structure , per 1 sq m: banner		530,00
H 3. 1. 5. 2	banner net		600,00
<i>Deadline for layout is 2 weeks before the installation date.</i>			
H 3. 1. 6	Production of design layout , each		2 500,00
		Installation/dismantling of structure (banner, banner net), per 1 sq m:	
H 3. 1. 7. 1	installation on ground structure		400,00
H 3. 1. 7. 2	elevated installation/dismantling		600,00

Subsection 2.3.2

BROADCASTING AND RELATED SERVICES

		<u>RUB excluding VAT</u>
H 3. 3. 1	Recording of announcement , up to 30 sec. long: Announcement via public address system:	1 050,00
H 3. 3. 2. 1	announcement in one pavilion, up to 30 sec. long	525,00
H 3. 3. 2. 2	announcement outdoors, up to 30 sec. long	700,00

Section 2.4

VISITOR REGISTRATION SERVICES

Subsection 2.4.1

WORKPLACES IN VISITOR REGISTRATION ZONES, INFORMATION

Event organizers can rent a workplace equipped to register participants and information light-boxes and boards in Lobbies of North, South and Western Entrances to Expocentre Fairgrounds.

Rent of workplace can be denied if technically not available.

Workplaces and places for information can be rented for 6, 12, 18 and 24 hours.

Minimum rental time is 6 hours.

If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied.

When paying for time exceeding one or several rental periods, the hour rental rate shall be applied.

		<u>RUB excluding VAT</u>	
		<u>per hour</u>	<u>per 24 hours</u>
H 4. 1. 1 x	Workplace for a registration clerk	75,00	1 500,00
<i>Workplace of a registration clerk implies a part of the registration counter one meter long. The rate covers a chair, power connection and consumption.</i>			
Light-box for information about the event			
H 4. 1. 2. 1 x	1.0 x 1.0 m (North and South Entrance Lobbies)	37,50	750,00
H 4. 1. 2. 2 x	1.5 x 1.0 m (North Entrance Lobby)	50,00	1 000,00
H 4. 1. 2. 3 x	1.2 x 0.8 m (South Entrance Registration Zone)	75,00	1 500,00
H 4. 1. 3 x	Board for information 1.2 x 1.0 m (West Entrance Registration Zone):	50,00	1 000,00

Event organizers can order on-line registration for participants at Expocentre official website.

On-line registration can be opened 3 months prior to the event. Deadline for beginning of registration is 15 days prior to the event.

The cost of on-line registration depends on its duration and number of participants and will be calculated multiplying the basis rate with the following ratios.

the basis rate implies that the registration starts 15 days prior to the event and the total number of participants is 50 people.

		<u>RUB excluding VAT</u>
On-line visitor registration (basis rate)		21 000,00
		<u>ratio</u>
ratios for duration of registration:		
H 4. 2 1 X	15 days to the event opening day	1,0
H 4. 2 1 X	22 days to the event opening day	1,2
H 4. 2 1 X	30 days to the event opening day	1,3
H 4. 2 1 X	60 days to the event opening day	1,4
H 4. 2 1 X	90 days to the event opening day	1,5
ratios for number of participants:		
H 4. 2 X 1	up to 50 participants	1,0
H 4. 3 X 2	up to 500 participants	1,2
H 4. 4 X 3	up to 500 participants	1,3
H 4. 5 X 4	up to 500 participants	1,4
H 4. 6 X 5	over 500 participants	1,5

Section 2.5 PENALTIES

		<u>RUB</u>
<i>In case of damage to networks and announcing system equipment, the party at fault shall be penalized.</i>		
H 5. 0. 0. 1	damage to and/or loss of an overhead loudspeaker	3 000,00
H 5. 0. 0. 2	damage to and/or loss of a horn-type source	15 000,00
H 5. 0. 0. 3	damage to and/or loss of sound lines, per one case	3 000,00
<i>Connection of telecommunication equipment to the rented line to render services to third parties is prohibited. Infringement leads to a</i>		
H 5. 0. 0. 4	connection of telecommunication equipment to render communication services to third parties	12 000,00
<i>Laying of communication cables by the event organizer's own means is prohibited. Infringement leads to a penalty:</i>		
H 5. 0. 0. 5	laying of cables	12 000,00
<i>Unlicensed broadcasting or operation on unauthorized frequencies as well as unlicensed importation and use of radio electronic and high-frequency devices is prohibited. Infringement leads to a penalty:</i>		
H 5. 0. 0. 6	unlicensed broadcasting or operation on unauthorized frequencies	20 000,00
<i>The event organizer bears full responsibility for loss or damage to the equipment rented from Expocentre. In case of loss or damage to the rented equipment, the customer shall pay the following penalties:</i>		
H 5. 0. 0. 7	damage or loss of a telephone	1 500,00
H 5. 0. 0. 8	damage or loss of a fax machine	10 500,00
H 5. 0. 0. 9	damage or loss of a modem	10 500,00
H 5. 0. 0. 10	damage or loss of a fibre cable	12 000,00
H 5. 0. 0. 11	damage or loss of an Ethernet router	72 000,00
H 5. 0. 0. 12	damage or loss of an Ethernet hub	3 500,00
H 5. 0. 0. 13	damage or loss of an Ethernet network card	60 000,00
H 5. 0. 0. 14	damage or loss of a portable radio station	18 000,00
H 5. 0. 0. 15	damage or loss of a charging device for six accumulators	4 550,00
H 5. 0. 0. 16	damage or loss of a charging device for one accumulator	2 500,00
H 5. 0. 0. 17	damage or loss of a radio antenna	600,00
H 5. 0. 0. 18	damage or loss of a receiver	20 000,00
H 5. 0. 0. 20	damage or loss of a buffet table	1 750,00
H 5. 0. 0. 21	damage or loss of a serving table	2 750,00

		<i>RUB</i>
H 5. 0. 0. 22	<i>damage or loss of a dinner table</i>	3 500,00
H 5. 0. 0. 23	<i>damage or loss of a chair</i>	500,00
H 5. 0. 0. 24	<i>damage or loss of a semi-upholstered chair</i>	600,00
H 5. 0. 0. 25	<i>damage or loss of a desk</i>	2 750,00
H 5. 0. 0. 26	<i>damage or loss of an armchair</i>	1 750,00
H 5. 0. 0. 27	<i>damage or loss of a two-seat sofa</i>	5 750,00
H 5. 0. 0. 28	<i>damage or loss of a three-seat sofa</i>	9 750,00
H 5. 0. 0. 29	<i>damage or loss of a low table</i>	2 500,00
H 5. 0. 0. 30	<i>damage or loss of a speaker's stand</i>	12 500,00
H 5. 0. 0. 31	<i>damage or loss of wardrobe rack element</i>	10 000,00
H 5. 0. 0. 32	<i>damage or loss of a coat rack</i>	6 000,00
H 5. 0. 0. 33	<i>damage or loss of a floor standing mirror</i>	12 500,00
H 5. 0. 0. 34	<i>damage or loss of a chair with writing tablet</i>	2 000,00
H 5. 0. 0. 35	<i>damage or loss of a barrier</i>	6 000,00
H 5. 0. 0. 36	<i>damage or loss of a tensabarrier</i>	24 000,00
H 5. 0. 0. 37	<i>damage or loss of a plastic gangway</i>	4 000,00
H 5. 0. 0. 38	<i>damage or loss of an artificial tree</i>	17 500,00
	<i>damage or loss of a stand for information and advertising</i>	20 000,00
H 5. 0. 0. 39	<i>damage or loss of a stage element</i>	6 000,00
H 5. 0. 0. 40	<i>damage or loss of a storage shelf</i>	1 500,00

During the event it is prohibited to exceed the volume of 100 dB. Infringement leads to an immediate penalty. In case of repeat violation, the offender shall be penalized again. Expocentre reserves the right to disconnect the offender's equipment from electric power supply and suspend removal of the offender's equipment and products until penalty payment has been confirmed.

H 5. 0. 0. 41	<i>exceeding of allowed volume</i>	35 000,00
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Enclosure No. 3
to General Terms for Holding Events at Expocentre Fairgrounds

STATEMENT OF MATERIAL DAMAGE

Agreement (Application) No. _____
Event Organizer _____

We, the undersigned, EXPOCENTRE,
represented by:

- a staff member of the Maintenance Division
_____ ,
- a staff member of the Congress Division
_____ ,

on the one part,
and _____, hereinafter referred to as
the EVENT ORGANIZER, represented by
_____ ,

on the other part, hereinafter collectively referred to as the PARTIES, have drawn up the
Statement as follows:

During the holding of the event _____
the following damage has been inflicted on EXPOCENTRE:

- 1.
- 2.
- 3.

The EVENT ORGANIZER has admitted damage caused to EXPOCENTRE and
undertakes to indemnify in full against damage.

This Statement has been drawn up in two originals, one for each Party.

On behalf of EXPOCENTRE:

On behalf of EVENT ORGANIZER:

Maintenance Division Representative
_____/_____/

_____/_____/

Congress Division Representative
_____/_____/

CONTRACT No. _____
for holding an event at Expocentre Fairgrounds

Moscow

«.....»20....

EXPOCENTRE ZAO, hereinafter referred to as EXPOCENTRE, represented by Head of the Congress Division A.A. Antonyan, acting under the Power of Attorney No. _____ dated «__» _____ 20__, on the one part, and _____, hereinafter referred to as the EVENT ORGANIZER, represented by _____, acting under the Articles of Association (Power of Attorney No. _____ dated _____ 201__), on the other part, hereinafter collectively referred to as the PARTIES, have concluded the Contract as follows:

1. EXPOCENTRE shall offer for hire facilities and provide services related to the holding of the event that follows: _____
(_____).
2. Location: 14, Krasnopresnenskaya naberezhnaya, Moscow, 123100 Russia.
3. Dates of the event: from _____ to _____
4. Event timetable:
 - Build up from _____ to _____;
 - Running from _____ to _____;
 - Breakdown from _____ to _____
5. The number of the event participants is _____.
6. The facilities to hire and hiring fees as well the provided services and their cost are listed in the Specification that is Enclosures to this Contract. EXPOCENTRE reserves the right to hire third parties at its own expense to execute the present Agreement staying responsible to EVENT ORGANIZER for actions of such third parties.
7. The total value of the CONTRACT is: _____

	Value in RUR (without VAT)	VAT ^{*)} in RUR	Total value in RUR (inclusive of VAT)
Hire of facilities and related services			

Insurance: _____ in the RUR (not subject to VAT) according to the insurance contract with _____

8. The hiring fees as well as the cost of related services provided shall be paid in advance according to the following payment schedule:

Sums to be paid in RUR (inclusive of VAT)	Payment date

*) In case the rate of VAT has been changed, the VAT amount shall be paid by the EVENT ORGANIZER according to the change.

9. The bank commission fee for the cost of transferring shall be paid by the EVENT ORGANIZER; the commission fee to intermediary banks shall be paid by EXPOCENTRE.

10. Issues not covered by the Contract shall be subject to the General Terms of Holding Events at Expocentre Fairgrounds approved by Expocentre General Director's Order No.113 dated 20.12. 2010, that are integral part of the Contract and its Enclosures with further amendments. The EVENT ORGANIZER has read and accepted the General Terms of Holding Events at Expocentre Fairgrounds as well as Enclosure No.1 Rental Rates and Rates for Services for Organizers of Events at Expocentre Fairgrounds.

11. All disputes, differences or claims arising from this Contract or in connection with it, including its fulfillment, violation or invalidity, shall be subject to settlement in the International Commercial Arbitration Court with the Chamber of Commerce and Industry of the Russian Federation in accordance with its Statute. Decisions of the Court shall be final and binding for the Parties. Governing material law shall be Russian

12. The Contract may be executed and/or other documents may be exchanged by facsimile transmissions and electronic mail with mandatory dispatch of original hard copies of the e-mailed/faxed copies. The EVENT ORGANIZER undertakes to send EXPOCENTRE the originals of the executed Contract and other executed documents by personal delivery or recorded delivery post within five days of the date of execution.

Addresses and bank details of the Parties:

EXPOCENTRE ZAO

EVENT ORGANIZER

Singed for and on behalf of
EXPOCENTRE

Singed for and on behalf of
EVENT ORGANIZER

Corporate seal

Corporate seal



Address: Krasnopresnenskaya nab., 14, Moscow, Russia, 123100

www.expocentr.ru

Telephone: +7 (499)795-39-65

Fax: +7 (499)795-25-99

E-mail: expocon@expocentr.ru

Enclosure to AGREEMENT for holding an event at Expocentre Fairgrounds No. _____ dated _____ 2011

Specification of facilities and services

No.	Facility, service and rental time	Quantity		Period		Price (rate), VAT excl.	Total excl. VAT (rub.)	VAT total (rub.)	Total incl. VAT (rub.)
		meas. unit	quantity	meas. unit	quantity				
Grand total:									

Signed for and on behalf of EXPOCENTRE

Signed for and on behalf of EVENT ORGANIZER

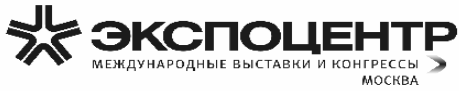
_____ / _____ /

_____ / _____ /

Corporate seal

Corporate seal

Enclosure No. 4
to Order No. 113 dated 20 December 2010



Krasnopresnenskaya nab., 14, Moscow, Russia, 123100

www.expoctr.ru

Telephone: +7 (499) XXXXXXXXXXXXXXXXXX

Fax: +7 (499) XXXXXXXXXXXXXXXXXX

e-mail: XXXXXXXXXXXXXXXXXXXXXXXXXX

APPLICATION (CONTRACT) No _____ dated _____ 201__
for hire of facilities and property, and services related to the holding of an event at Expocentre Fairgrounds

Exhibition-related event	
Other event	
EVENT ORGANIZER	
Country, address	
Telephone, fax, e-mail	
Contact name	

No.	facilities, related services and hire period	quantity		period		price (rate), RUR without VAT	amount without VAT, RUR	VAT, RUR	amount inclusive of VAT, RUR
		unit	quantity	unit	quantity				
1									
2									
3									
4									
5									
total:									

General terms for holding exhibition-related and other events at Expocentre Fairgrounds and the Rental rates and rates for services for organizers of events at Expocentre Fairgrounds are integral part of this APPLICATION.

For and on behalf of EXPOCENTRE

For and on behalf of EVENT ORGANIZER

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Enclosure No. 5
to Order No. 113 dated 20 December 2010



Krasnopresnenskaya nab., 14, Moscow, Russia, 123100

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e-mail: XXXXXXXXXXXXXXXXXXXXXXXXXX

APPLICATION No. _____ dated _____ 201__

for additional hire of facilities and property, and related services to CONTRACT (APPLICATION) No. _____ dated _____ 201__ for holding an event at Expocentre Fairgrounds

Exhibition-related event	
Other event	
EVENT ORGANIZER	
Country, address	
Telephone, fax, e-mail	
Contact name	

No.	facilities, related services and hire period	quantity		period		price (rate), RUR without VAT	amount without VAT, RUR	VAT amount, RUR	amount inclusive of VAT, RUR
		unit	quantity	unit	quantity				
1									
2									
3									
4									
5									
total:									

General terms for holding exhibition-related and other events at Expocentre Fairgrounds and the Rental rates and rates for services for organizers of events at Expocentre Fairgrounds are integral part of this APPLICATION.

For and on behalf of EXPOCENTRE

For and on behalf of EVENT ORGANIZER

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Enclosure No. 6
to Order No. 113 dated 20 December 2010

Krasnopresnenskaya nab., 14, Moscow, Russia, 123100

www.expoctr.ru

Telephone: +7 (499) XXXXXXXXXXXXXXXXXX

Fax: +7 (499) XXXXXXXXXXXXXXXXXX

e-mail: XXXXXXXXXXXXXXXXXXXXXXXXXX

Delivery and Acceptance STATEMENT
for rented exhibition space, property and rendered services
to AGREEMENT/CONTRACT (APPLICATION) No. _____ dated _____ 201_____
for holding an event at Expocentre Fairgrounds

We, the undersigned, representative of EXPOCENTRE _____, acting under the Power of Attorney No. _____ dated _____ 201_____, on the one part, and the representative of the Event Organizer _____, acting under the Articles of Association (Power of Attorney No. _____ dated _____ 201_____), have drawn up this Statement to confirm that the Event Organizer has been delivered services listed in the Services Costing.

Services Costing

No.	facilities, related service and hire period	quantity		period		price (rate), without VAT, RUR	amount without VAT, RUR	VAT amount, RUR	amount inclusive of VAT, RUR
		unit	quantity	unit	quantity				
.1									
.2									
.3									
.4									
.5									
total:									

The total value of delivered services: _____, (_____) RUR, including the VAT amount _____,(_____) RUR.

The services under the CONTRACT (APPLICATION) have been delivered in full and on time. The EVENT ORGANIZER has no claims regarding the amount, quality and the dates of services delivered.

This Statement has been drawn up in two originals, one for each Party.

For and on behalf of EXPOCENTRE

For and on behalf of EVENT ORGANIZER

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Enclosure to CONTRACT No. _____ dated _____ 201__ for holding an event at Expocentre Fairgrounds

Specification

No.	facilities, related services and hire period	quantity		period		price (rate), RUR without VAT	amount without VAT, RUR	VAT amount, RUR	amount inclusive of VAT, RUR
		unit	quantity	unit	quantity				
1									
2									
3									
4									
5									
6									
7									
8									
total:									

For and on behalf of EXPOCENTRE

For and on behalf of EVENT ORGANIZER

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Enclosure to CONTRACT No. _____ dated _____ 201__ for holding an event at Expocentre Fairgrounds

Specification

No.	facilities, related services and hire period	quantity		period		price (rate), in contract currency without VAT	amount without VAT, in contract currency	VAT amount, in contract currency	amount inclusive of VAT, in contract currency
		unit	quantity	unit	quantity				
1									
2									
3									
4									
5									
6									
7									
8									
total:									

For and on behalf of EXPOCENTRE

For and on behalf of EVENT ORGANIZER

.....

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Krasnopresnenskaya nab., 14, Moscow, Russia, 123100
www.expoctr.ru

Telephone: +7 (499) XXXXXXXXXXXXXXXXXX
Fax: +7 (499) XXXXXXXXXXXXXXXXXX
e-mail: XXXXXXXXXXXXXXXXXXXXXXXXXX

INVOICE No. _____ dated

AKB PERESVET BANK ZAO, Moscow		BIC	044585259
<small>Beneficiary bank</small>		Corr.Acc. No.	30101810700000000259
TIN 7718033809	KPP 774850001	Acc. No	40702810800010000001
EXPOCENTRE			
<small>Beneficiary</small>			

Event:
Event period:
Contract (Application):

Event organizer
Address
Telephone / Fax
TIN/KPP
Bank
Account
Corr.Acc

Title	quantity		period		Price	value (RUR)	VAT rate	VAT amount (RUR)	Total value (inclusive of VAT) (RUR)
	unit	quantity	unit	quantity					
Hire of facilities, and related services according to CONTRACT for holding an event at Expocentre Fairgrounds (APPLICATION) No. _____ dated _____ 201__									

TOTAL VALUE (RUR):
inclusive of VAT (RUR):

К оплате:

When making a payment, refer to (Invoice No. dated ____), Event

Payments against the invoice shall enter in EXPOCENTRE's account according to the payment schedule:

- not later than
- not later than
- not later than

Head of Division _____/_____/_____

Executed by _____/_____/_____
Position

Invoice's been received by _____